



Sri Lanka Computer Emergency Readiness Team | Coordination Centre

Internship @ Sri Lanka CERT|CC

Internship position - Intern Digital Communication and Media

Job Responsibilities

- Developing knowledge on information security and staying current through a combination of on-the-job training, self-learning and in-house training.
- Assisting and writing articles about any cert-initiated activities and projects.
- Creating sliders, images and videos (Graphic design) for any cert-initiated activities and projects.
- Assisting with the organization of the Cyber Security Week Program and other cert-initiated awareness programs by delivering materials, providing logistical support, and providing event coordination support through email and over the phone to address queries.
- Assisting to maintain all our social media channels.
- Develop and implement strategies to improve Sri Lanka CERT's presence to general public.

Educational and Professional Qualifications

- Student following a Bachelor Degree from a recognized university in the field of Multimedia, Arts, Law, Communication and media, Journalism and/or equivalent other degree programs.
- Any industry certifications in the above-mentioned field would be added advantage.

Other Skills/Abilities

- Good communication skills both verbal and written in English, Sinhala or Tamil.
- Ability to perform in a team environment.
- Ability to self-learn.

Number of Internship vacancies available

- Two

Mode of Work

- Onsite (Work from Home depending on the travel restriction or lockdowns)

Potential benefits/outcomes of the internship placement

- Monthly allowance will be paid based on current industry standards and

Student Preference

- 3 Year Exit / 4 Year Exit

If you are confident that you are the ideal candidate for this position, e-mail your resume with a recent photo and two non-related referees to **nirosha@cert.gov.lk**, stating "Intern – Intern Digital Communication and Media". Only shortlisted candidates will be notified.

Note: This job description is not intended to be all-inclusive. Employees may perform other related duties as negotiated to meet the ongoing needs of Sri Lanka CERT.

Chief Executive Officer

Sri Lanka Computer Emergency Readiness Team / Coordination Centre

Room 4-112, BMICH, Bauddhaloka Mawatha,

Colombo 00700

Tel: 011 2691692/ 011 2679888